



Job Description

Job Title:	Lecturer (Teaching Focus) in AI and Business Analytics
Faculty / Department:	Royal Holloway Business School/Faculty of Business and Law
Job type	Academic – Full time, Permanent
Grade:	RHUL 8
Accountable to:	Head of Business School
Accountable for:	N/A
Purpose of the Post	
Post holders will teach and supervise students at undergraduate and postgraduate level, taking full and/or shared responsibility for the design, management and delivery of their teaching. They will be expected to demonstrate up-to-date scholarship in line with the research-informed teaching context, including relevant theoretical literature and pedagogic research. They may publish work on pedagogy, and/or contribute to national and international policy. They will also be required to contribute to administrative duties as required.	
Key Tasks	
Teaching • Design and deliver a range of innovative courses of study at all levels, including Undergraduate, Postgraduate Taught, and Post-experience programmes. • Contribute to teaching and assessment activities at Egham and Central London campuses and online through Distance Learning. • Ensure the design and delivery of teaching meet the needs of students and work with others to identify future learning needs. • Engage with businesses and other external organisations to develop practice-oriented learning experience and enhance student employability. • Provide constructive feedback, advice and pastoral care to students. • Contribute to the work of others to ensure that courses are delivered effectively, and/or co-ordinate (e.g., as Module Leader) a team by agreeing teaching strategies, objectives and work plans. • To undertake and complete administrative duties required in the professional delivery of teaching.	
Leadership, Enhancement, External Engagement and Impact • Play an active part in the administration of the department and its external promotion. • Support the NSS administration and School/University league table ranking initiatives. • Support student recruitment and attend open days, applicant visitor days, and contribute to course promotion activities such as taster lectures and webinars. • Contribute to the Faculty's and University's strategic planning processes. • Attend and actively contribute to Faculty and University meetings as appropriate.	

Engage and maintain continuous professional development.
Scholarship - Maintain an active pedagogic research and scholarship plan consistent with the Faculty's research strategy. - Update knowledge and understanding in area of specialism and transfer this into courses and modules of study. - Contribute to appropriate research groups and Centres in the University. - Contribute to the discipline with outputs appropriate to the subject. - Present at conferences and/or exhibit research work at other appropriate events. - Develop links with industry and other appropriate organisations to foster collaboration and generate income.
Other Duties The duties listed above are not exhaustive and may vary as dictated by the changing needs of the Faculty and/or the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager. The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.
Our Values Advancing equity and inclusion is central to our identity as a University of Social Purpose, guided by our values of being Respectful, Innovative, Open, and Daring. We strive to build a fair and inclusive environment for all colleagues and students, where we challenge ourselves and others with integrity, and approach difference with understanding and kindness. Every member of our community is expected to treat others with dignity, work collaboratively across a wide range of backgrounds and perspectives, and contribute to a place where everyone can participate fully and feel valued.

Person Specification

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

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Department: Royal Holloway Business School

Criteria	Essential	Desirable
Qualifications And Training		
Educated to PhD level in a relevant field or evidence of equivalent applied experience	X	
Membership of a relevant professional body		X
HE Academy or qualification in teaching, or other evidence of training for teaching at HE level.		X
Specific Skills, Experience And Knowledge		
Experience of high-quality teaching at undergraduate and postgraduate levels.	X	
Proven ability to manage own teaching, research and administrative duties.	X	
Organisational skills to deliver management and administrative responsibilities implementing University and Faculty strategies, support the academic mission or to develop projects.	X	
Experience of co-ordinating with others to ensure student learning and teaching needs and expectations are met.	X	
Successful development of relationships with external individuals and agencies.	X	
Experience of bidding, planning for and organising initiatives that are based on learning, teaching and assessment.	X	

Personal And Interpersonal Qualities		
Excellent interpersonal skills, with proven ability to engage with students and colleagues using a variety of different methods.	X	
A commitment to continuous personal development.	X	